



REQUEST FOR ASSOCIATION RENTAL HOME COMPLIANCE CERTIFICATE

Return this form to Majerle Management, Inc.
You will receive your certificate within 7 days. Rush: 2 business days.

Rush Fee: \$25
(check or money order payable to Majerle Management, Inc. must be included with form)

Forward form to: Client Services
Majerle Management, Inc.
7253 Hanover Pkwy, Ste B
Greenbelt, MD 20770

All information required to process the request.

DATE: _____
OWNER'S NAME: _____
MAILING ADDRESS: _____ (Required)
RENTAL ADDRESS: _____
PHONE NO. _____
EMAIL: _____

Please read and sign.

- Upon receipt of this request form and payment MMI will research of your account/file
- If there is no balance due on your account, we will email a certificate to you for you to present with your County Rental License Application

Notice for Prince George's County properties

Prince George's County requires certification that there are no outstanding covenants violations at the time this certificate is issued, but does not require a physical inspection of the exterior of your property. We will not inspect, however if you have unresolved violations, we will not clear the certificate. If you have corrected the violations and wish to have them re-inspected, please include \$75 to cover the cost of re-inspection. Upon satisfactory re-inspection, a clear certificate will be issued

Prince George's Certificates are faxed to Prince George's County Department of Environmental Resources Housing Enforcement – Prince George's County Rental License at 301-883-6050 on your behalf. A copy will be emailed to you.

By submitting this application and affixing your signature below, you affirm that the payment made herewith is made by check with sufficient funds or by credit card and agree not to stop payment or dispute the charge. In the event payment fails, management will take reimbursement from the association, notify the association board of directors and charge your association assessment account for the amount of the failed payment plus a returned payment processing charge of \$50.00. These charges, you consent to be made, as additional assessments to your account, subject to collection as any ordinary assessment charge. We will also notify the County licensing agency.

FOR OFFICE USE
Date Received: _____
Manager: _____

I have read and understand the above statements.

Signature of Owner _____